



Step 1 See an advisor in the Department of Sociology to verify your major. If you are completing one major or a major/minor combination in our department, the Degree Audit Report (DAR) will accurately reflect your major approval and officially certify you for graduation. However, if you are completing a double major in Sociology and Criminology, the DAR is not capable of correctly dividing the two majors. You must meet with an academic advisor to map out which courses count toward each major. As always, if there is any confusion, or if you would just like a confirmation, please meet with us. Set up an appointment by calling 614.292.1175.

Remember:

- You must complete 45 credit hours in Sociology/Criminology coursework including SOC 487, 488, & 549
- You must have received a C- or higher in all of these major courses.
- Independent Studies hours (SOC 693) do not count toward the major *unless* you have received permission prior to enrolling
- Internships (SOC 489) **do not** count toward the major
- Your major GPA must be 2.00 or above

Step 2 If you are working on a Minor, see the appropriate department to obtain a Minor Program Form if necessary. Not all minors require this form. Check the minor sheet to see if a form is required.

Remember

- Some departments allow GEC courses to overlap, check the minor sheet for your minor's policy.
- A grade of C- or higher is required in all minor course work
- All minors require a minimum of 20 credit hours, some require more. You must check with an advisor to determine your minor's specific requirements.
- Some, but not all minors are now on the DAR and will be officially approved via the DAR

Step 3 Make an appointment with an advisor in the college advising office (Denney Hall) 614.292.6961 to file your application to graduate. Take any paperwork that you have received from departmental advisors to the appointment. Filing the application officially puts you on the list of graduates for the appropriate quarter. Your college advisor will run your official degree audit and confirm exactly what needs to be completed for you to graduate.

Remember

- You must have an overall GPA of 2.00 or above in all OSU course work to graduate
- All requested petitions must be reviewed and processed prior to graduation
- All incomplete grades must be finalized
- If you alter your course plans after applying to graduate, you must submit a revised application to graduate
- If there are discrepancies between your actual schedule and your projected schedule on your application to graduate, Graduation Services will contact you for explanation and to direct you to rectify the situation.

Schedule your appointment during the 1st two weeks of _____

Step 4 You will receive information from the ASC Graduation Office during your quarter of graduation regarding caps and gowns, announcements, and graduation rehearsal. This information is sent late in the quarter, usually in the 9th week. General information about graduation can be found at



<http://commencement.osu.edu/>

Step 5 Visit Career Services! To walk away from Ohio State with your best foot forward, work with a Career Counselor.

Don't know what type of career path you want to pursue?

Go to Career Connections, 2nd Floor Younkin Success Center, 1640 Neil Ave, 614/688-3898

Know where you want to go, but need preparation?

Go to ASC Career Services, 48 Townshend Hall, 1885 Neil Ave, 614/292-7055

Want to get some experience, or talk to someone graduate school?

Come to USS in Sociology, 3rd Floor Bricker Hall, 190 N Oval Mall, 614/-292-1175

Undergraduate Student Services
 Department of Sociology
 The Ohio State University
 3rd Floor Bricker Hall
 190 N Oval Mall
 Columbus, Ohio 43210
 (614) 292-1175
 fax (614) 292-6687
www.sociology.ohio-state.edu

Remaining Coursework

GEC

MAJOR

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

